

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
January 13, 2014**

The South Middleton Board of School Directors met on January 13, 2014, in the Iron Forge Educational Center Board Room for a Regular School Board Meeting. The President, Mr. Thomas Merlie, called the meeting to order at 7:02 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear  
Mr. Michael Berk  
Mrs. Shelly Capozzi  
Mr. Derek Clepper  
Mr. Thomas Hayes

Ms. Thomas Merlie  
Mr. Paul Slifko  
Mr. Robert Winters  
Mr. Scott Witwer

**Administrative Staff**

Dr. Alan Moyer, Superintendent  
Dr. Janet Adams, Principal – IFEC  
David Bitner, Assist. Principal - YBMS  
David Boley, Principal - Rice  
Connie Connolly, Director of Special Education  
Mark Correll – Assist. Principal - BSHS  
Tina Darchicourt – Accounting Specialist  
Dr. Joseph Mancuso – Principal – BSHS  
Dr. Jesse White – Principal – YBMS

**Student Representatives**

Derek Snyder  
Helene Tiley

**Visitors**

See attachment to the minutes.

**Board Secretary**

Richard R. Vensel

**Solicitor**

Philip H. Spare

**INTRODUCTIONS AND RECOGNITION - None**

**CITIZENS PARTICIPATION - None**

**ACCEPTANCE OF MINUTES**

Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board accepts the minutes from the following meeting:

-December 3, 2013 – Board Reorganization/Regular Board Meeting

**REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER, ADMINISTRATORS AND STUDENT REPRESENTATIVES**

Dr. Moyer updated everyone on the Principal search. He also mentioned that department chair reports had been posted on the website for board members to review. Dr. Moyer also spoke briefly about the re-design the board meeting agendas.

Dr. Mancuso commented that there will be a professional staff development day on Monday, January 20, 2014.

Mr. Vensel stated that the weather has been challenging lately, and he thanked the custodial and maintenance staff for their efforts in clearing snow/ice and helping to repair the pool bleachers.

**NOTICES AND COMMUNICATIONS - None**

**TOPIC DISCUSSION**

There were four topic discussions on the agenda, and they were as follows:

- Mrs. Connie Connolly and Dr. Jessica Petronis presented the Pre-Alternative Education Program scheduled to begin in January 2014.
- Mr. Vensel discussed the preliminary budget for 2014-2015 and the resolution regarding no tax increase beyond the Index (2.1% for the 2014-2015 school year).
- Dr. Moyer spoke about how South Middleton Township and South Middleton School District could work collaboratively in the development of the Spring Meadow Park.
- Ms. Williams gave a brief overview the Agenda Manager, a software program developed by the CAIU, for the electronic development and dissemination of board agendas and minutes.

## BOARD COMMITTEE REPORTS

### EDUCATION COMMITTEE

Mrs. Capozzi reported that the Education Committee met earlier this evening and reviewed the 2014-2015 Planning Guide for the BSHS, the PA Value Added Assessment System, the English/Language Arts curriculum and textbooks.

### FACILITIES COMMITTEE

Mr. Berk reported that the Facilities Committee met earlier this evening and reviewed the IFEC project, the hiring of a construction manager, safety and security issues, and discussed the 5-year plan.

### NEW BUSINESS – Exceptions – (Requesting approval prior to the 2<sup>nd</sup> meeting of the month)

Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board approves the agenda of January 13, 2014, as amended, (item #12.5.1 was amended) with all corrections as indicated. **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board approves the 2014 Board of School Directors Regular Board meeting dates. **The motion passed unanimously.**

Mr. Winters made a motion, seconded by Mr. Hayes, that the Board designates the Carlisle Sentinel and the Harrisburg Patriot News as the newspapers of general circulation for the District for 2014. **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board authorizes the Administration to open a construction project checking account and further authorizes the Administration to transfer \$64,414.15 from the general fund to the construction checking accounting in order to pay invoices from Crabtree Rohrbaugh & Associates. (Invoice dated 10/31/13: \$32,220.42 and Invoice dated 11/30/13: \$32,193.73. **On a roll call vote, the motion passed as follows:**

**Mr. Steven Bear - No**  
**Mr. Michael Berk - Yes**  
**Mrs. Shelly Capozzi - Yes**  
**Mr. Derek Clepper - No**  
**Mr. Thomas Hayes - Yes**

**Ms. Thomas Merlie - Yes**  
**Mr. Paul Slifko - No**  
**Mr. Robert Winters - No**  
**Mr. Scott Witwer - No**

Mr. Slifko made a motion, seconded by Mr. Winters, made motion to amend the motion to appointment Dr. Mancuso to the position of Assistant Superintendent. The motion was amended to change the ending date of the contract from June 30, 2017, to January 13, 2017. **The motion passed unanimously.**

Mrs. Capozzi made a motion, seconded by Mr. Hayes, that the Board appoints Dr. Joseph Mancuso, to the position of Assistant Superintendent for a three-year term, commencing January 14, 2014, and ending January 13, 2017, and authorizes the Board

President to execute an employment agreement with a first year salary in the amount of \$128,500. **The motion passed unanimously.**

Mr. Winters made a motion, seconded by Mrs. Capozzi, that the Board accepts the resignation of Ronda Goodyear from the position of Secretary to the Buildings/Grounds Director, effective January 17, 2014. **The motion passed unanimously.**

Mr. Winters made a motion, seconded by Mr. Berk, that the Board approves the change in status of Devin Sheriff from the position of substitute custodian to the position of full-time custodian, effective January 14, 2014. (replacing Otis Lupfer) Hourly rate: \$10.60/hr.

**PLANNING/DISCUSSION: REGULAR BOARD MEETING: 1/20/14**

The following items were reviewed and are anticipated to be on the January 20, 2014 Regular Board Meeting agenda for approval.

2014-2015 Preliminary Budget - Resolution for no tax increase beyond the Index (2.1% for the 2014-2015 school year)

PSBA Salary Study/Proposal for Act 93 Group

Construction Manager – Iron Forge Educational Project

Listing of Seniors as candidates for graduation in June 2014

Boiling Springs High School Planning Guide – 2014-2015

Cumberland-Perry Vocational Technical School Budget for 2014-2015

Approval of Policies for a Second Reading (Final)

- Policy #302 – Employment of Superintendent/Assistant Superintendent
- Policy #308 – Employment Contract
- Policy #309 – Assignment and Transfer
- Policy #310 – Abolishing a Position
- Policy #311 – Suspensions and Furloughs

Special Education Contract – New Story – Autism Support

Personnel Items:

- Mentor for new librarian (Ellen Schin) at Rice – Tara Trostle
- One year leave of absence request – Maria Bessasparis
- Request to extend childrearing leave until end of 2013-2014 school year (Amy Magill)
- Extra Duty Contracts – Drama for YBMS and BSHS
- Substitute Aides and Substitute Teachers
- Employment of BSHS Principal
- Employment of Special Education Teacher (Pre-Alternative Ed. Program)
- Employment of Instructional Aide (Pre-Alternative Ed. Program)

**CITIZEN PARTICIPATION - None**

**ADVISORY COMMITTEE REPORTS - None**

**ADJOURNMENT**

Mr. Berk made a motion, seconded by Mr. Hayes, to adjourn the regular meeting at 8:58 p.m. **The motion was unanimously approved.**

Respectfully Submitted,

Richard R. Vensel  
Board Secretary